

How do I know if I need a visa?

Depending on your purpose of travel, you should log on to the website of the Embassy of Iceland to check whether you are eligible or require a visa by using the following link: <https://www.government.is/diplomatic-missions/embassy-of-iceland-in-beijing/>

Can I apply at the Iceland Visa Application Center if I want to go to other European countries?

If you plan to apply for your Schengen visa at the Iceland Embassy, your main destination, and the maximum period of stay in the Schengen States must be in an Icelandic city only. Please provide proof to support this information.

Is the visa valid for Iceland only?

The Embassy of Iceland issues visas for Iceland, however, the visa is valid for entry to other Schengen member states. The Schengen visa issued by the Embassy of Iceland gives access to 26 Schengen member states in total. However, the Schengen Visa applications will only be accepted by The Iceland Visa Application Center if Iceland is the country of maximum stay. Should the duration of the stay be the same in several Schengen States, Iceland must be the first point of entry if making an application at the Iceland Visa Application Center.

How can I contact the Iceland Visa Application Center?

You can contact the Iceland Visa Application Center via the Helpline or by email: visa@utn.is

How early can I apply?

Applications shall be lodged no more than six months, and for seafarers in the performance of their duties no more than nine months, before the start of the intended visit, and, as a rule, no later than 15 calendar days before the start of the intended visit.

The Embassy recommends that you apply at least 3 weeks prior to your date of travel to accommodate any unforeseen processing delays.

Can the Iceland Visa Application Center prepare my application for me?

The Iceland Visa Application Center does not prepare visa applications but accepts and processes applications in accordance with the Embassy's instructions.

How do I submit my application at the Application Center?

Applicants must book an appointment to submit their application.

Do I need to provide a photograph?

Yes, you must provide one photograph as per photo specifications here. Please be advised that our VFS Visa Application Centers have additional services available to assist applicants with application submission process.

Can I apply for my visa if my passport is more than 10 years old?

All applicants must have a passport that is not more than 10 years old and be valid for at least 3 months as of the date of return from their scheduled trip. The same applies to passports issued more than 10 years ago that have since been extended. In this case applicants must renew their passport before making their visa application.

Do I have to come in person or can I send the application to the Iceland Visa Application Center?

You can apply in person to submit your visa application. You can mail in your application and supporting documents if you have been granted a Schengen visa in the past 59 months. It is mandatory for all applicants applying in person to schedule an appointment.

Which visa category should I apply for?

The Iceland Visa Application Center is an acceptance center and, as such, is not authorized to advise/recommend any visa type to a prospective applicant. The Applicant will need to ascertain the visa category he/she is eligible for based on the purpose of travel. Please go to Visa Types for more information. If in doubt, contact the Embassy of Iceland in Beijing by email: visa@utn.is

What are the documents required for a Schengen visa to Iceland?

After deciding the eligible visa category, applicants should highlight the Documents Required tab and follow the requirements. Photocopies are recommended as documents will not be returned. Submit originals only where specified.

What if I do not have all the documents?

If your application is not accompanied by the documents that are required by the Embassy of Iceland, you will be asked if you wish to proceed with the application as it is, i.e. without all the required documents. Should you consent to this, your application will be registered in our system and accepted for visa application submission. Incomplete applications may lead to processing delays and possible denial by the Embassy of Iceland.

How many days does it take for my visa application to be processed by the Embassy of Iceland?

The Embassy has 15 calendar days to make a decision on your application, from the date that the application is received by the Embassy.

Can my application be processed on the same day that I submit it at the Iceland Visa Application Center?

Applications cannot be processed on the same day unless authorized by the Embassy. Requests for Emergency visa processing cannot be accommodated except in extreme medical circumstances. For such requests documented proof of the emergency will be required, and the Embassy's decision on this is the final authority.

What proof will I have that Iceland Visa Application Center has my visa application?

When your application is registered in our system, you will be issued a receipt for the fees you have paid. You will be given a receipt along with an acknowledgement of the acceptance of your passport.

Will the application center give me acknowledgement of the documents that I have submitted?

The Iceland Visa Application Center will not issue any documents other the receipts for fees collected.

What are the applicable fees?

Every Visa application needs to be accompanied by a visa fee for the amount applicable to your chosen visa category. This can be paid by debit or credit card. Please see visa fees at a glance for details.

Will I get my visa at the end of the process?

As an application center, the Iceland Visa Application Center will not be able to guarantee you a visa. The issuance or refusal of a visa is at the sole discretion of The Embassy of Iceland. The Iceland Visa Application Center cannot influence this decision in any way.

If I have to travel elsewhere and my passport is still with the Embassy of Iceland, is it possible for me to have only my passport back for travel?

If your passport is with the Embassy and you have interim travel plans, please prepare a covering letter which has your contact and passport information. Mention the reason why you would like your passport in the interim in this covering letter and bring this to the Iceland Visa Application Center. Along with this letter, a form needs to be completed and

submitted at the Application Center. Once your travel is complete, please return your passport to permit your application processing.

What if I decide to withdraw my application?

Should you wish to withdraw your application completely, please follow the same process but mention that you would like to withdraw your application completely. Please note the time taken to return the passport is at the sole discretion of the Embassy. We would like to inform you that your fees will not be refunded at any stage.

Will my fees be refunded if my visa is refused?

All fees are non-refundable and will not be refunded if your visa application is not successful.

When can I reapply; is there a timeframe after the refusal that I must wait before reapply?

You are free to re-apply at any time if your application has been refused earlier. There is no time gap to be observed after a refusal to make a fresh application. However, it is recommended that you note the reasons for the earlier refusal before submitting a new application and make amendments where applicable.

What if I am not happy with the response I receive from the person on the helpline?

You can ask for the Manager on duty at any time during your enquiry if you are unhappy with the response you have received from the helpline.

Do I need Travel Insurance?

You are required to provide Travel Insurance on all occasions, with an exception of Airport Transit Visa.