Upper Secondary Education Act

2008 No 92 12 June

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Section I Scope, role, general administration

■ Article 1 Scope
☐ This Act applies to schooling at the upper secondary level. Studies at the upper secondary level are organised as a continuation of compulsory school education. The studies conclude with a final examination such as the upper secondary school leaving certificate, a professional qualification examination, the matriculation examination, or any other formal conclusion of studies, linked, as the case may be, to specific occupations and granting special rights in relation thereto.
☐ This Act applies to public upper secondary schools as referred to in Section II, as well as other schools at the upper secondary level that have obtained accreditation …⁽¹⁾ as referred to in Section III.
⁽¹⁾Act No 91/2015, Article 10.

■ Article 2 Role
☐ The role of upper secondary schools is to promote the all-round development of all students and their active participation in democratic society by offering studies suit the needs of each student.
☐ Upper secondary schools shall prepare students for participation in working life and for further studies. They shall strive to develop students’ proficiency in the Icelandic language, both spoken and written; reinforce their moral values, sense of responsibility, broadmindedness, initiative, self-confidence and tolerance; train them to apply disciplined, independent working methods and critical thinking; teach them to appreciate culture; and encourage them to seek further knowledge. Upper secondary schools shall impart knowledge and train students in a way that provides them with the skills required for specialised occupations and the prerequisites to pursue further education.

■ Article 3 General administration
☐ The [Minister]⁽¹⁾ shall assume responsibility for the general administration of any matter governed by this Act and for all of the following:
    a. General policy-making regarding upper secondary education;
b. The National Curriculum Guide, and the confirmation of individual school curriculum guides and study programme descriptions;

c. Quality assurance with regard to the administration and operation of schools;

d. The provision of support for developmental work in upper secondary schools and for the development of instructional material;

e. The collection, analysis and dissemination of information on the operation of schools.

(1) Act No 126/2011, Article 493.

Section II Public upper secondary schools

Article 4 Establishment of upper secondary schools

Public upper secondary schools are state-run institutions operated under the auspices of the [Minister].

The Minister, where appropriate in cooperation with one or more local authorities, may take the initiative to establish a public upper secondary school. The establishment of a public upper secondary school takes place by means of a decision by the Althing to provide the school with working capital through an appropriation under the annual Budget Act.

Although public upper secondary schools do not require specific accreditation, they must meet all general requirements for the accreditation of upper secondary schools pursuant to Article 12.

(1) Act No 126/2011, Article 493.

Article 5 School boards

Each upper secondary school shall have a school board, appointed by the Minister for a four-year term. Each school board shall be comprised of five members, two of which shall be appointed by nomination of the relevant municipal council, with the three remaining members being appointed without nomination. Alternate members shall be appointed in the same manner. The board shall elect its chair for a one-year term. Three non-voting observers with a right to speak and propose motions shall be nominated for a one-year term, one each by the teachers’ assembly, the students’ association and the parents’ council. The headteacher shall attend the meetings of the school board as a non-voting observer with the right to speak and propose motions, and shall also serve as the board’s managing director.

The role of the school board shall be:

a. To decide on the school’s priorities and ensure that it provides the best service possible to those living in the school’s catchment area and maintains a good relationship with the local economic, social and cultural community;

b. To provide consultation to the headteacher regarding the study programmes to be offered;

c. To confirm the school curriculum guide after obtaining the opinion of the school’s general assembly, and to monitor its implementation;

d. To provide the headteacher with an opinion on the annual operating and financial plan drawn up based on the annual Budget Act, and to follow up on its implementation;

e. To provide consultation to the headteacher regarding the amount of fees established by the headteacher, cf. Article 45;

f. To provide consultation to the headteacher regarding contracts entered into by the school;

g. To provide consultation to the headteacher regarding staff matters;

h. To submit to the Minister an assessment of each applicant for the position of headteacher.

Article 6 Headteacher

The headteacher of an upper secondary school shall be appointed by the Minister for a period of five years. The school board shall provide an assessment of applicants for the position of headteacher. A teacher who is appointed headteacher shall be granted leave from
teaching duties while holding the post of headteacher.

☐ The headteacher is the school’s manager. The headteacher is responsible for the daily administration and operation of the school and shall ensure that it operates in compliance with applicable acts and regulations, as well as with the National Curriculum Guide and any other administrative provisions in force at each time. The headteacher shall be responsible for setting the school’s budget and ensuring that it is adhered to, and for leading the way in drawing up the school curriculum guide and instigating reforms within the school.

☐ [The Minister may appoint a headteacher as manager of more than one upper secondary school.]\(^1\)

\(^1\)Act No 71/2010, Article 1.

■ Article 7 School councils

☐ The school council shall provide consultation and assistance to the headteacher. The headteacher shall chair the school council, the other members of which shall be the deputy headteacher and teacher and student representatives. Further provisions on the composition of the school council, its role and mode of operation may be laid down in a Regulation.

■ Article 8 Upper secondary school staff

☐ The headteacher shall hire administrators, teachers and other school personnel after consultation with the school board.

☐ The headteacher shall appoint a deputy headteacher for a term of up to five years. A teacher who is appointed deputy headteacher shall be granted leave from teaching duties as necessary while holding the post of deputy headteacher.

☐ [Eligibility requirements for the positions of headteacher, teacher and educational and vocational guidance practitioner at upper secondary schools shall be as stipulated in the Act on the education and recruitment of teachers and administrators of preschools, compulsory schools and upper secondary schools, and in the Educational and Vocational Guidance Practitioners Act, currently in force.\(^1\)]

\(^1\)Act No 35/2009, Article 9.

■ Article 9 School meetings

☐ Upper secondary schools shall schedule a school meeting at least once every school year. All school personnel have the right to attend school meetings, as have students’ representatives as further decided by the headteacher. The school meeting shall discuss issues concerning the school. The headteacher shall summon the meeting, propose an agenda and either chair the meeting or delegate that task to another person. The minutes of school meetings shall be submitted to the school board.

☐ The headteacher is obliged to summon a school meeting if requested by one-third of permanent staff.

■ Article 10 Teachers’ meetings

☐ Upper secondary schools shall schedule a teachers’ meeting at least twice every school year. The headteacher shall summon the meeting, propose an agenda and either chair the meeting or delegate that task to another person. The minutes of teachers’ meetings shall be submitted to the school board. General teachers’ meetings in upper secondary schools shall discuss the school’s strategic direction, including study arrangements, teaching methods, the development of the school curriculum guide, examination arrangements and assessment.
The school board, the headteacher and the school council may refer other matters to a teachers’ meeting. A teachers’ meeting scheduled at the start of each autumn term shall elect the teachers’ representative(s) to the school council. The meeting shall also elect an observer to the school board. All teachers of a school shall be entitled to attend teachers’ meetings. The headteacher shall propose an agenda for each meeting, but all those with a right to attend shall be entitled to add topics to the agenda.

Article 11 Study leave

Teachers who have accumulated at least five years of work experience may apply for special study leave for the purpose of enhancing their expertise and teaching skills. Requests for study leave shall be addressed to the [Ministry]. Having obtained the headteacher’s opinion, the Ministry may grant paid study leave for up to one year. A teacher who has been granted study leave may apply for a supplementary grant to cover travel and accommodation costs in relation to the leave. Upon completion of a study leave, the teacher concerned shall report to the Ministry on the work carried out during the study leave period. Headteachers, other educational administrators, and educational and vocational guidance practitioners shall also be covered by the provisions of this Article.

The Minister shall issue a Regulation on study leaves granted pursuant to this Article.

Section III Other schools at the upper secondary level

Article 12 Accreditation

The Minister may grant accreditation to provide instruction at the upper secondary level to schools not covered by Section II. Such schools may operate as non-profit organisations, as companies limited by shares, or take any other recognised legal form. [The Minister may delegate to the Directorate of Education the task of granting accreditation pursuant to this Article.]

The requirements for accreditation pertain to the following:

- The role and objectives of the school;
- The school’s governance and organisational structure;
- School curriculum guides and study programme descriptions;
- Teaching and learning arrangements;
- Qualification standards for academic staff;
- Admission requirements for students;
- Students’ rights and obligations;
- [The use, for the purposes of teaching, of school buildings which comply with relevant legal and regulatory provisions];
- The internal quality assurance system;
- Finances and insurance.

The accreditation of a school amounts to a confirmation that, at the time the accreditation is granted, the school is operated in compliance with the general conditions set out in this Act and any rules adopted pursuant to it. Accredited schools operate autonomously, subject to the provisions of this Act and of any rules or other regulatory provisions adopted on the basis thereof. Accreditation neither implies a commitment to provide the school concerned with contributions from the government budget nor any responsibility for the school’s obligations. Accredited schools shall endeavour to solve issues regarding students’ rights and obligations in accordance with law and sound administrative practice.

[Where an accredited school fails to conform with the requirements of this Act or with rules and conditions adopted on the basis thereof, the Minister may withdraw the accreditation. The Minister may delegate to the Directorate of Education the task of...]

withdrawing accreditation pursuant to this Article.]^{(1)}

☐ Further provisions on the requirements for accreditation shall be laid down in a Regulation,^{(3)} which shall also cover the procedure for granting accreditation, quality assurance with regard to the operation of schools pursuant to Section VII, and the withdrawal of accreditation.

^{(1)}Act No 91/2015, Article 10. ^{(2)}Act No 5/2015, Article 2. ^{(3)}Regulation No 426/2010.

### Article 13 Headteacher and teachers

☐ [The administrative body of a school accredited by the Minister, or by the Directorate of Education as appropriate, pursuant to Article 12 shall hire a headteacher to manage the daily operations of the school.]^{(1)} The headteacher shall assume responsibility for the school’s operations on behalf of the administrative body or any other responsible party in accordance with the school’s statutes, charter or other founding document.

☐ Eligibility requirements for the positions of headteacher and teacher shall be as stipulated in the Act on the education and recruitment of teachers and administrators of preschools, compulsory schools and upper secondary schools.

☐ The Minister may grant an exemption from the educational requirements for teachers in schools accredited pursuant to Article 12, provided that this is not in relation to study programmes based on the National Curriculum Guide for Upper Secondary Schools but to specialised vocational study programmes.

^{(1)}Act No 91/2015, Article 10.

### Article 14 School meetings and teachers’ meetings

☐ School meetings and teachers’ meetings are governed by the provisions of Articles 9 and 10 of this Act.

### Section IV Organisation of the studies; completion of studies

### Article 15 Credit units and academic year^{(1)}

☐ All school work carried out by students of upper secondary schools shall be assessed in standardised credit units, each unit being awarded for approximately the same amount of student contribution. Students shall be awarded 60 credit units for each school year, provided that they have completed all of their school work during that year with satisfactory results. This presupposes an annual number of working days per student of at least [175]^{(2)} days.

☐ The Minister shall include in the National Curriculum Guide further rules regarding assessment toward credits and the work of students in upper secondary schools.

☐ [The Minister shall issue a Regulation on the academic year at upper secondary schools.]^{(3)}

^{(4)}Act No 5/2015, Article 3. ^{(2)}Act No 71/2010, Article 2, read in conjunction with the Transitional Provisions of the same Act.

### Article 16 Upper secondary school leaving certificate

☐ [Students wishing to graduate with an upper secondary school leaving certificate must complete studies equivalent to between 90 and 120 credit units as defined in the curriculum guide and a study programme description confirmed pursuant to Article 23.]^{(4)}

^{(1)}Act No 91/2015, Article 10.

### Article 17 Professional qualification examination

☐ Students wishing to graduate from an upper secondary school with a professional qualification examination must complete their studies with satisfactory results as defined in the curriculum guide and a study programme description confirmed …^{(5)} pursuant to Article 23.

^{(1)}Act No 91/2015, Article 10.

### Article 18 Matriculation examination

☐ [Students wishing to graduate from an upper secondary school with a matriculation examination must complete their studies with satisfactory results as defined in the curriculum guide and a study programme description confirmed pursuant to Article 23. Programmes
preparing students for the matriculation examination must include a module of a minimum of 45 credit units divided between the upper secondary school core subjects—Icelandic, mathematics and English—as further provided in the National Curriculum Guide.\(^{(1)}\)

☐ One of the objectives of the matriculation examination is to prepare students for tertiary-level studies. The assessment of a study programme description leading to the matriculation examination and its confirmation by the Minister must ensure that the examination meets the general requirements of higher education institutions for access to tertiary-level studies.

\(^{(1)}\)Act No 91/2015, Article 10.

**Article 19 Other final examinations**

☐ Upper secondary schools may offer studies leading to a formal conclusion of studies other than those referred to in Articles 16, 17 and 18, as part of confirmed study programmes …\(^{(1)}\) see further Section V.

\(^{(1)}\)Act No 91/2015, Article 10.

**Article 20 Post-secondary education**

☐ Upper secondary schools may offer study programmes organised in continuation of formal conclusion of studies at the upper secondary level pursuant to Articles 17, 18 and 19. The Minister shall confirm the study programme descriptions for any such programme, see further Section V, as well as the title of the examination in question.

☐ Studies pursued in accordance with this Article shall be assessed for credits pursuant to Article 15 and, when applicable, for tertiary-level credits pursuant to Article 6 of Act No 63/2006.

☐ Study programmes offered in accordance with this Article may confer specific or extended professional rights.

**Section V Curriculum guides and study programmes**

**Article 21 National Curriculum Guide**

☐ The National Curriculum Guide for Upper Secondary Schools, issued by the Minister, lays down the objectives and the organisation of schooling at the upper secondary level. The National Curriculum Guide for Upper Secondary Schools is divided into two parts: a general part as further described in this Article and a set of study programme descriptions outlined in Article 23. An announcement regarding the entry into force of the National Curriculum Guide or parts thereof shall be published in the Law Gazette.\(^{(1)}\)

☐ The general part of the National Curriculum Guide contains a description of the mode of operation and the objectives of upper secondary schools. The general part of the National Curriculum Guide shall at least include the following:

  a. Provisions on the structure of study programme descriptions and on the relative weighting of core subjects in upper secondary schools;

  b. Requirements regarding the definition of objectives for individual courses and study programmes and of learning outcomes;

  c. Guidelines on study requirements and study progress;

  d. Rules regarding assessment and grading;

  e. A definition of work-based learning and rules regarding its organisation;

  f. Rules regarding the evaluation of vocational education and training and the definition of skills outcomes;

  g. Rules for the validation of competence, the equivalence of studies and the validation of studies in the case of transfer between schools or study programmes;

  h. General rules regarding school curriculum guides;

  i. Provisions for the evaluation of school performance;

  j. General rules regarding the rights and obligations of students and on conflict resolution.

Article 22 School curriculum guide

Each upper secondary school shall issue a school curriculum guide. The guide shall be divided into two parts: a general part and a set of study programme descriptions.

The general part of the school curriculum guide shall cover the ways in which the school operates; its key priorities and strategic direction; its organisational structure; the study programmes offered and their organisation; teaching methods; assessment; support, guidance and other services available to students; student’s rights and obligations, school-parent cooperation and cooperation with third parties; self-evaluation and quality assurance; and any other matter which the school sees fit to provide for in the school curriculum guide. The school shall also detail the approach taken to meet the requirements of the general part of the National Curriculum Guide for Upper Secondary Schools as well as the objectives of this Act and of any rules issued under it.

Study programme descriptions included in the school curriculum guide shall be drawn up in accordance with Article 23.

The school board shall confirm the school curriculum guide after obtaining the opinion of a school meeting, cf. Article 5. The school board shall monitor the implementation of the school curriculum guide.

Article 23 Study programme descriptions

Upper secondary schools shall submit their study programme descriptions to the Minister for confirmation. Upon confirmation by the Minister, descriptions of upper secondary school study programmes become part of the National Curriculum Guide for Upper Secondary Schools. Two or more upper secondary schools may cooperate on a study programme description and submit it jointly for confirmation. An announcement of the Minister’s confirmation of a study programme description shall be published in the Law Gazette. The withdrawal of a study programme description shall be announced in the same manner.

Study programme descriptions shall be structured as provided in the general part of the National Curriculum Guide for Upper Secondary Schools and the general part of the relevant school curriculum guide. Study programme descriptions shall provide for the content and weighting of courses in individual subjects, the continuity of studies, the weighting of study programme components and learning outcomes. They shall stipulate the minimum number of courses and credit units to be completed in individual subjects, as well as the broad outline of the study programme.

[The Minister or the Directorate of Education may lay down specific rules on the classification of study programmes and their division into stages, based on skills and learning outcomes. Where laid down by the Directorate of Education, such rules are subject to the Ministry’s confirmation.

The confirmation of a study programme description shall be made conditional on the fulfilment of the requirements of the National Curriculum Guide as provided in Article 21.

The Minister may issue study programme descriptions intended as guidelines for individual upper secondary schools. Such curriculum guidelines shall become part of the National Curriculum Guide for Upper Secondary Schools and may cover the following types of study programme:

a. Vocational study programmes leading to a professional qualification examination, including those leading to the journeyman’s certificate;
b. Study programmes leading to the matriculation examination;
c. Other study programmes leading to an examination and the formal conclusion of studies as decided by the Minister or by the Directorate of Education, as appropriate.]


Article 24 Occupational Councils—appointment

For each occupation or group of occupations, the Minister shall appoint an Occupational Council for a four-year term. Each Occupational Council shall be comprised of five to nine
members, between two and four of which shall be nominated each by employers’ organisations and federations of employees in the relevant occupations, while one member shall be nominated jointly by the Association of Icelandic Upper Secondary Schools and the Icelandic Teachers’ Union. Alternate members shall be appointed in the same manner.

Each Occupational Council shall elect a chair and a vice-chair from among its members for a two-year term. The nominating parties shall bear any cost related to the participation of their representatives in the Occupational Council. The [Ministry]\(^{1}\) shall bear the cost of providing expert assistance to compile curriculum guides.

\(^{1}\)Act No 126/2011, Article 493.

**Article 25 Role of Occupational Councils**

- The Occupational Councils, each in its respective occupation, shall advise the Minister on matters regarding vocational education and training at the upper secondary level. Their tasks are as follows:
  - a. To propose general study objectives and define the need for knowledge and skills on which to base study programme descriptions for the occupations concerned and which belong to the general part of the National Curriculum Guide for Upper Secondary Schools, and to make proposals for learning outcomes;
  - b. To devise criteria for the division of study programmes into school-based and work-based learning;
  - c. To make proposals regarding the structure and content of examinations in individual occupations;
  - d. To keep a record of companies and workplaces that meet the requirements for providing work-based learning pursuant to Article 28;
  - e. To make proposals for study programme descriptions for individual study programmes, intended as guidelines for upper secondary schools, cf. Article 23; and
  - f. [To provide the Minister or the Directorate of Education, as appropriate, with an opinion on study programme descriptions for vocational training submitted by individual schools for confirmation pursuant to Article 23.]


**Article 26 Professional Councils**

- For each occupation or group of occupations, Occupational Councils may establish a Professional Council composed of representatives of individual occupations and of vocational teachers and/or other experts. The Professional Councils shall advise on innovation and development work in the relevant occupational fields and make proposals on specific pilot and development projects. Further rules on the work of Professional Councils shall be laid down by the Occupational Councils.

**Article 27 Occupational Committee—appointment and role**

- A special Occupational Committee shall be formed by the chairs of the Occupational Councils and by a chair and a vice-chair who shall be appointed without nomination.

- The role of the Occupational Committee is to provide strategic advice to the Minister regarding vocational training and its implementation; to serve as a platform for collaboration and coordination between the Occupational Councils; and to issue opinions on the division and classification of occupations between Occupational Councils.
The Occupational Councils shall bear any cost related to the participation of their representatives in the Committee. The [Ministry](1) shall bear the cost of the participation of those members appointed without nomination.

(1)Act No 126/2011, Article 493.

**Article 28 Work-based learning**

- Vocational education and occupational training in the workplace are governed by the general provisions of the National Curriculum Guide on work-based learning.
- [At the start of any work-based learning, an occupational training contract shall be drawn up, stipulating the rights and obligations of the employer, the school and the student respectively, objectives and quality requirements for the work-based learning, its duration, the handling of disputes and the termination of the contract.](1)
- Should it become necessary to draw up a special job contract between the apprentice and the employer, it must be approved by the school. Any such contract must be in line with collective agreements applicable to apprentices pursuing the relevant vocational training.
- Occupational Councils shall keep a record of companies and workplaces that meet the requirements for providing work-based learning.

(1)Act No 71/2010, Article 3.

**Article 29 Core schools**

- The Minister may assign to an upper secondary school the role of operating as a core school in a particular field for a longer or shorter period of time. Core schools shall be at the forefront of the development of instructional material, study arrangements and teaching methods and shall assist other schools and companies in improving instruction and training in the field concerned.
- A contract entered into between the Minister and the school assuming the role of core school shall contain provisions on the definition of the project, its management, the duration of the contract and arrangements for evaluating the project. Interested parties from among the social partners as well as Occupational Councils may be parties to such a contract.
- The [Ministry](1) shall make special financial resources available to core schools in relation to contractual projects.

(1)Act No 126/2011, Article 493.

**Article 30 Assessment**

- General educational assessment in upper secondary schools is performed by teachers under the supervision of the headteacher. Assessment is based on the goals of schooling as laid down in the National Curriculum Guide and the school curriculum guide.
- Students shall be entitled to receive an explanation of the assessment behind their final course grade within five working days of the grade being released. A student who has not attained the minimum grade required, and who is unwilling to accept the teacher’s assessment, may address to the headteacher a request for reassessment by a specially appointed moderator. In such cases, an external moderator shall be brought in to assess the
examination results. The moderator’s decision is final and cannot be appealed to a higher authority.

Students aiming for the matriculation examination must have completed all courses required by the National Curriculum Guide with satisfactory results, as determined by the school concerned. As regards the upper secondary school core subjects, cf. Article 18, the assessment in final courses leading to the matriculation examination shall be carried out with reference to model examinations issued or accredited by the Minister. The Minister may furthermore decide to conduct national coordinated examinations in individual upper secondary school subjects, as well as skills examinations, cf. Article 23 concerning skills outcomes. [The Minister may delegate the implementation of this to the Directorate of Education.][1]

Training in regulated crafts and trades shall conclude with a journeyman’s examination. The Minister shall issue a Regulation[2] stipulating the structure and conduct of journeymen’s examinations. For each regulated craft or trade, the Minister may appoint a special journeyman’s examination committee to handle the coordination, conduct and assessment of journeymen’s examinations. Where appropriate, the Minister may also delegate to the committee the assessment of other types of education in crafts or trades.

The Minister shall issue a Regulation further providing for the organisation and conduct of skills examinations and national coordinated examinations in upper secondary schools.


Article 31 Recognition of qualifications and competence

Students transferring between schools operating in accordance with the National Curriculum Guide for Upper Secondary Schools shall be entitled to having previously completed studies validated for credits at the receiving institution, provided that such studies are compatible with the school curriculum guide and the study programme description of the school concerned. Recognised study programme components falling outside the core subjects of the relevant study programme shall be validated as elective courses.

Students enrolling at upper secondary schools shall be entitled to the validation of their competence for course equivalence and for credits, provided that the validated competence is compatible with the school curriculum guide and the study programme description of the school concerned. Recognised competence falling outside the core subjects for the relevant study programme shall be validated as elective courses.

The Minister shall include in the National Curriculum Guide a set of rules on the recognition of qualifications and the validation of competence, and the arrangements therefor.

Section VI Students

Article 32 Admission, right to education

All those who have completed compulsory school or received equivalent basic education or reached the age of 16 shall have the right to be admitted to an upper secondary school. Those entitled to enrol at an upper secondary school pursuant to this paragraph shall also be entitled to pursue upper secondary level studies until the age of 18, cf. the provisions of Articles 2 and 33.

Each upper secondary school being individually responsible for admission procedures, the obligations of each school with regard to enrolment, as well as the admission requirements of the school, shall be specifically stipulated in a contract drawn up between the school and the [Ministry][1] pursuant to Article 44. Upper secondary schools may impose special conditions regarding the preparation and academic standards required for admission to specific study programmes.

The Minister may issue a Regulation[2] containing further instructions and provisions regarding enrolment.

Article 33 [Students’ rights]

- The upper secondary school is the students’ workplace. All students of upper secondary schools shall be entitled to receive suitable instruction which is carried out in a stimulating study environment and in suitable premises, and which takes into account their needs and general well-being. Upper secondary schools shall operate in a manner which in all respects promotes a sense of security in students and the development of their potential. Schools shall organise their activities so as to respect general occupational safety principles. Students shall have the right to express their views on the study environment, learning arrangements, the organisation of schooling, and any other decision concerning them. These views shall be taken into account where possible.\(^{(1)}\)

\(^{(1)}\) Act No 68/2012, Article 1.

Article 33a Students’ responsibilities

- Students shall be responsible for their own studies, their conduct and their social interactions.
- Students must follow the instructions of teachers and school staff regarding any school-related matter, obey school rules, and respect general rules of conduct in their interactions with school staff and fellow students.
- In the case of highly inappropriate behaviour by a student, the school shall attempt to discover the causes of that behaviour and seek ways to improve it, including through conversations with the student and, in the case of underage students, with her/his parents.
- While a case as referred to in the third paragraph remains unresolved, the headteacher may suspend or permanently dismiss the student, provided that the decision to do so is reported immediately to the student, as well as to her/his parents in the case of underage students. Any such decision is governed by the provisions of the Administrative Procedures Act. In the case of permanent dismissal of a student under 18 years of age, the school shall advise the student on paths open to her/him to resume the studies.
- Any decision by the headteacher concerning rights or obligations pursuant to Article 1, paragraph 2, of the Administrative Procedures Act, such as the suspension of a student from school for longer periods of time than one day or the temporary exclusion of a student from attending classes in a particular subject, shall be governed by the procedural rules of the Administrative Procedures Act. The headteacher’s decisions are subject to appeal to the Minister. Appeals are governed by the provisions of Section VII of the Administrative Procedures Act.
- The Minister shall issue a Regulation containing more detailed provisions on the implementation of this Article.\(^{(1)}\)

\(^{(1)}\) Act No 68/2012, Article 2.

Article 33b School atmosphere

- Every member of the school community shall contribute to the creation and maintenance of a good working spirit and a positive school atmosphere.
- School leaders and teachers shall consult with parents on matters regarding the behaviour, well-being and social interactions of their children under 18 years of age. Similarly, parents shall consult with the school on the schooling of their children. The same shall apply to other legal guardians of students attending the school concerned.
- Every school shall establish school rules and publish them as part of the school curriculum guide. Aspects covered by the rules shall include behaviour and general conduct, social interaction, healthy lifestyle, attendance, study progress, dispute resolution and the application of penalties.
- Upper secondary schools shall maintain a coherent policy on ways to prevent physical, verbal and social aggression within the school.
- Schools shall furthermore maintain a plan on the implementation of the mandatory reporting duty under the Child Protection Act, as well as on the response to cases involving
bullying, other types of aggression or social exclusion.

☐ The Minister may issue a Regulation pursuant to this Article and Article 33a jointly, further providing for the responsibilities and obligations of members of the school community. The Regulation shall include provisions on a professional council set up by the Ministry as an advisory body on bullying.]\(^{(1)}\)

\(^{(1)}\)Act No 68/2012, Article 2.

**Article 34 Students with special needs**

☐ At the upper secondary level, appropriate instruction and special pedagogic support shall be provided to students with a disability, within the meaning of Article 2 of the Act on the Affairs of [Disabled People],\(^{(1)}\) No 59/1992, and to students with emotional or social difficulties. Expert assistance shall be provided and appropriate facilities made available as needed. Whenever possible, students with disabilities shall pursue their studies in the same venues as other students.

☐ The Minister may, by contract, authorise upper secondary schools to operate special study programmes for students with disabilities.

☐ Wherever possible, dyslexic students shall be provided with specialised instructional material. Upper secondary schools shall in their school curriculum guides explain their approach to the screening for and diagnosis of dyslexia, as well as their follow-up and support measures for students diagnosed as dyslexic.

☐ Upper secondary schools shall strive to provide special support to students with specific learning difficulties or suffering from an illness.

☐ The Minister may issue a Regulation\(^{(2)}\) further providing for rights, teaching and learning at upper secondary schools. A Regulation shall also provide for the right of hearing impaired and deaf students to be taught Icelandic sign language in special classes.

\(^{(1)}\)Act No 115/2015, Article 26. \(^{(2)}\)Regulation No 230/2012.

**Article 35 Languages; students whose native language is not Icelandic**

☐ The language of instruction in upper secondary schools shall be Icelandic.

☐ Schools may offer studies in other languages than Icelandic:

  a. when the nature of the studies or of the curriculum guide make this necessary; or

  b. in the case of study programmes specifically designed for students who do not master the Icelandic language, or who must pursue, or have pursued, part of their studies abroad.

☐ Students whose native language is not Icelandic shall be entitled to be taught Icelandic as a second language. The same shall apply to students who have lived abroad for extended periods of time and who have little knowledge of Icelandic. In principle, students whose native language is not Icelandic shall be afforded the opportunity to maintain their native language by studying it as an elective subject, through distance learning or otherwise.

☐ Upper secondary schools shall devise a plan for the reception of students. The reception plan shall be made available to students and parents and should include information about the studies and the operation of the school in general, as well as information for parents whose native language is not Icelandic and for deaf parents about the availability of interpretation services. Reception plans for students whose native language is not Icelandic shall take into account the students’ background, their language skills and their competence in other fields of study.

☐ Further provisions on the right of students to be taught the Icelandic language, as well as regarding the structure of the studies and assessment, shall be laid down in a Regulation.\(^{(1)}\)

\(^{(1)}\)Regulation No 654/2009.

**Article 36 Health care, hygiene, prevention**

☐ The headteacher of each upper secondary school shall seek cooperation with a local health care centre on health care and hygiene. The upper secondary school and the local health care centre should enter into an agreement on the organisation of the health care services to be provided to students.
Each upper secondary school shall provide, within its premises, access to healthy meals corresponding to national nutritional objectives.

Upper secondary schools shall promote a healthy lifestyle among their students and encourage their participation in physical exercise. Each upper secondary school shall adopt and publish a prevention policy. The school shall report regularly on the implementation of its prevention measures.

**Article 37 Educational and vocational guidance**

- Students attending upper secondary schools shall be entitled to educational and vocational guidance from persons meeting the requirements of the Educational and Vocational Guidance Practitioners Act. [1]

The school curriculum guide of each upper secondary school shall include a description of the school’s objectives and policy regarding guidance, and shall further outline the school’s approach to fulfilling its obligations and role in this field.


**Article 38 Study records**

Upper secondary schools shall maintain records of their students’ studies and provide access to that information to students. Access to study records by third parties shall be governed by the more detailed rules laid down in Article 55 and by any Regulation issued on the basis thereof.

**Article 39 Students’ associations at upper secondary schools**

A students’ association shall be operated at every upper secondary school. The students’ association shall occupy itself, among other things, with the management of students’ social activities, their general interests and their well-being. It shall set its own rules regarding its composition, role and working methods. Students’ associations operate under the responsibility of the school concerned. Schools shall provide facilities for the operation of their respective students’ associations.

Upper secondary schools may provide funding for their students’ associations, in which case the accounts of the association in question shall be subject to the same auditing as other finances of the school.

[Section VI A School library][1]


**Article 39a School library**

Each upper secondary school shall make the necessary arrangements for the operation of a school library or ensure by other means that its students have access to the services of such a library.

The role of school libraries is to serve as information centres for students and teachers. Each school library shall be equipped with books, audiovisual materials and other library resources for the subjects taught at the school. Reading facilities shall be made available in connection with each school library, providing access to reference materials in the library.

One of the priorities of school libraries shall be to train students to search for information independently and to use databases. [1]


**Section VII Evaluation and quality assurance**

**Article 40 Objective**

The objective of evaluation and quality assurance in upper secondary schools is as follows:

a. To make information on schooling, its results and its development available to educational authorities, the personnel of upper secondary schools, receiving schools, economic actors, parents, and students;

b. To ensure that schools are operated in compliance with applicable laws and regulations.
and with the National Curriculum Guide for Upper Secondary Schools;

  c. To increase the quality of learning and schooling and promote reform;
  d. To ensure that students’ rights are respected and that they receive the services to which they are entitled by law.

■ Article 41 Internal evaluation

☐ Each upper secondary school shall systematically evaluate the results and the quality of schooling in accordance with Article 40 with the active participation of its staff, its students and their parents as appropriate.
☐ Schools shall publish information about their internal evaluation, its relation to the school curriculum guide and any planned improvements.

■ Article 42 External evaluation

☐ The [Ministry]⁽¹⁾ shall collect, analyse and disseminate information on the operation of upper secondary schools as part of its regular external evaluation of the quality of schooling, which also covers audits, surveys and research.
☐ The external evaluation can cover an upper secondary school as a whole, its internal evaluation methods, or other specified aspects of its operation. The external evaluation may also extend to several upper secondary schools at a time. Upper secondary schools shall provide any assistance or information required by the evaluation procedure, including the results of internal evaluations. Evaluation reports produced on the basis of this Act shall be made public. Upon completion of an external evaluation, the upper secondary school concerned shall make clear how it intends to react to its results. The [Ministry]⁽¹⁾ shall strive to follow up on both internal and external evaluation by providing support, training and guidance to the schools concerned, thereby encouraging improvement of schooling as a result of the evaluation. [The Minister may delegate to the Directorate of Education the follow-up of internal and external evaluations.]⁽²⁾
☐ The [Ministry]⁽¹⁾ shall draw up a three-year plan on surveys and audits conducted in order to obtain information about the implementation of this Act, of the National Curriculum Guide for Upper Secondary Schools, and of other aspects of schooling. Where the need arises, the Minister may also decide on a special external evaluation of an upper secondary school or of individual aspects of its work. Each upper secondary school shall be audited at least once every five years by an independent party.
☐ External evaluations shall only extend to upper secondary schools receiving appropriations under the annual Budget Act and having signed a contract pursuant to Article 44.
☐ The Minister shall issue a Regulation⁽³⁾ regarding internal and external evaluations.


Section VIII Operation and finances

■ Article 43 Operational funding

☐ Pursuant to this Act, government funding is provided for the operation of upper secondary schools that receive appropriations under the annual Budget Act. Schools receiving appropriations under the annual Budget Act include public upper secondary schools, as well as other upper secondary schools with which the Minister concludes a service agreement to provide instruction at the upper secondary level, provided that they have been accredited pursuant to Article 12.
☐ A separate appropriation for each school shall be provided under the annual Budget Act. The Minister shall make proposals for budget appropriations for each school to cover teaching costs and, where appropriate, the cost of other activities. The proposals shall be based on a calculation model laid down by the Minister in a Regulation. The calculation model shall cover aspects such as the projected number of students, the projected number of teaching hours, the study programmes offered, the costs resulting from the collective agreements of teachers and other staff, school housing, and any other factor judged relevant by the Minister.
Operational funding provided pursuant to the first paragraph is not intended to cover course, registration or enrolment fees collected, as the case may be, by other schools, including music schools, in relation to studies to be validated for credits at an upper secondary school. By the means of contracts drawn up pursuant to Article 44, the Minister may authorise upper secondary schools to enter into agreements regarding payments for such studies.

Article 44 Contracts with upper secondary schools

The scope of operation of upper secondary schools, to the extent to which they are funded through government contributions, shall be determined in the annual Budget Act.

Contracts to be signed between the Minister and individual upper secondary schools and having a term of three to five years shall contain provisions on the key priorities for the school, its school curriculum guide, the study programmes offered, teaching arrangements, evaluation and quality assurance, as well as any other matter as considered desirable by the parties. The implementation of such contracts shall be assessed annually, and current contracts shall be revised if deemed appropriate by the parties.

Service contracts signed with any party other than public upper secondary schools shall contain, in addition to the aspects listed in the second paragraph, provisions on students’ legal status, the number of students, fees to be paid by students, and payments for other services provided on the basis of the contract.

Article 45 Public upper secondary schools’ powers to charge fees

The headteacher shall decide on the enrolment fee, [the materials fee and the electronic materials fee] to be charged to students at the beginning of a term or school year:

a. The amount of the enrolment fee shall be based on the actual cost of admitting students. A 25 per cent surcharge may be applied in the case of students who receive permission to enrol outside of the advertised enrolment period; the income thus generated may be allocated to the school’s endowment fund provided that its charter contains a stipulation that its income be used in the interest of students;

b. Students may not be charged for materials which the school decides unilaterally to provide. A materials fee may be charged for materials provided to students provided that such materials are of special benefit or use to students. The fee shall be decided based on the actual cost of providing the materials and on contributions toward such costs made available to the school in the annual Budget Act. Fees thus collected shall be subject to financial reporting. Auditing shall be carried out according to the same rules as apply to other operations.

c. Provisionally, and subject to special authorisation by the Minister, a fee may be charged by upper secondary schools for electronic materials which they decide to use and which constitute a significant part of the study materials for a course belonging to the programme in which the students concerned are registered, or a course which they have chosen as an elective subject.)

The Minister shall issue a Regulation stipulating the maximum amount of the enrolment fee, [the materials fee and the electronic materials fee].

Upper secondary schools may offer study programmes outside of their normal operating period during the summer, in which case students may be charged a fee to meet the specific salary costs incurred by the instruction provided.

Upper secondary schools may provide access to study programmes outside normal school hours or through distance learning, in which case students may be charged a fee corresponding to up to 10 per cent of the average contribution per full-time student for teaching at the upper secondary level according to the annual Budget Act. For non-full-time students, the fee shall be calculated in proportion to the number of subjects studied.

Upper secondary schools may charge students fees for any optional activities, such as study trips and museum or theatre visits.

Upper secondary schools may charge fees for other services which are not considered a
part or a corollary of the school’s statutory role, such as for membership cards, locker rent, etc.

☐ The Minister shall issue a Regulation\(^{(2)}\) further providing for the collection of fees pursuant to this Article.

☐ Decisions regarding the collection of fees pursuant to this Article are subject to appeal to the Minister. Appeals shall be governed by the provisions of the Administrative Procedures Act.

\(^{(1)}\)Act No 5/2015, Article 4. \(^{(2)}\)Regulation No 614/2009.

**Article 46 Residence halls at public upper secondary schools**

☐ Contracts signed between the Ministry and upper secondary schools pursuant to Article 44 may include provisions on the operation of a residence hall at an upper secondary school. The Minister shall seek an appropriation in the annual Budget Act to cover the administrative expenses and general running costs. Part of the specific running expenses of the residence hall, as defined in a Regulation issued by the Minister, shall be paid by the students themselves. The headteacher shall be responsible for the operation of the residence hall, although the day-to-day administration and running of the hall may be delegated to a third party by contract.

**Article 47 Initial investment costs of public upper secondary schools**

☐ When establishing a new upper secondary school, a contract shall be concluded regarding initial investment costs and their apportionment between the founding parties. The initial investment costs shall be understood as including the cost related to buildings and any general facilities with which the parties decide to equip the school. Local authorities shall provide land for the construction of upper secondary schools [without attaching any conditions and at no cost].\(^{(1)}\) The Minister shall lay down benchmarks for the initial investment costs of upper secondary schools in consultation with the Association of Local Authorities in Iceland.

☐ Where an upper secondary school is established by joint decision of the Minister and a local authority, a contract shall be drawn up concerning the preparation and execution of the initial construction project. The initial construction project can be under the supervision and responsibility of the State, of the local authority, or of the State and the local authority jointly, as agreed upon in each case:

a. Where the local authority assumes responsibility for preparatory and construction work pursuant to the second paragraph, government funding shall cover 60 per cent of the cost of initial construction, other on-site work, initial equipment and, where appropriate, residence halls, according to the specific benchmarks for the initial investment costs;

b. Where the Ministry assumes responsibility for preparatory and construction work pursuant to the second paragraph, contributions from the local authority shall cover 40 per cent of the cost of initial construction, other on-site work, initial equipment and, where appropriate, residence halls, according to the specific benchmarks for the initial investment costs;

c. In the case of a joint project, 60 per cent of the cost shall be borne by the central government and 40 per cent by the local authority.

☐ If the State and one or more local authorities decide to provide a jointly run school with housing and equipment owned by a third party, an *ad hoc* contract shall be drawn up on the division of costs. In such cases, the division of costs between the State and the local authorities shall in principle be decided in a similar way as in the case of a joint project pursuant to the second paragraph.

☐ Where the Althing decides on the establishment of a school without the participation of a local authority, the initial investment costs shall be borne by the central government.

☐ Special contracts shall be drawn up for the use of residence halls during periods outside the school year. Upper secondary schools shall keep separate financial accounts for any such use.

\(^{(1)}\)Act No 5/2015, Article 5.
Article 48 Maintenance cost, ownership, changes in the use of public school premises
- The Minister may entrust the administration of upper secondary school premises to a public institution or other competent party in return for payment. Major maintenance work on upper secondary schools in central or local government ownership which has not been outsourced in the aforementioned way shall be financed through a special appropriation in the annual Budget Act.
- The joint ownership of school buildings shall be divided between the State and the local authority concerned in the same proportions as the payments being made toward the initial investment costs or, in the case of older buildings, earlier payments. Where the premises of an upper secondary school are assigned for other uses, the owners shall draw up an agreement on this. Where the property is sold to either of the owners, its value shall be determined by court-appointed appraisers.

Article 49 Support funds
- Headteachers of public upper secondary schools may set up special support funds after seeking the opinion of the school board and obtaining the consent of the [Ministry](1). Such funds shall be established by a charter, which shall be submitted for approval and published in the Law Gazette.

Section IX Miscellaneous provisions

Article 50 Parents’ council
- A parents’ council shall be operated at every upper secondary school. The headteacher shall convene the council’s inaugural meeting. The role of the parents’ council shall be to support the school’s work, safeguard the interests of students and join hands with the school in strengthening the cooperation of the parents and legal guardians of the school’s underage students. Membership of the council is open to parents of students at the school.
- The council shall elect its board at its general assembly. The parents’ council shall nominate one observer to the school board. The council shall set its own rules of procedure.

Article 51 Instructional material
- The annual Budget Act shall specify the amount allocated to offset students’ expenses for instructional material. The Minister shall issue rules on the division of this allocation and the general arrangement of the support.

Article 52 Innovation in schooling
- The Minister may authorise upper secondary schools to introduce innovation in schooling, or experiment with particular elements thereof, through an exemption from the provisions of this Act and Regulations issued on the basis thereof. Such experiments shall always be subject to reasonable time limits and the authorisation shall provide for a final assessment of the experiment.

Article 53 Innovation Fund
- An Innovation Fund shall support development and innovation in schools in accordance with official policy and the National Curriculum Guide. The Fund shall be common to preschools, compulsory schools and upper secondary schools.
- Contributions to the Fund shall be as determined in the annual Budget Act. The [Ministry](1) shall administer the Fund and issue a Regulation(2) on the allocation of grants. By means of a Regulation, the responsibility for administering the Fund and awarding grants may be entrusted to an institution under the authority of the Ministry or to another competent party.

Article 54 Role of public upper secondary schools in lifelong learning
- Subject to the Minister’s approval, upper secondary schools may enter into partnerships with local authorities, professional associations, trade unions, employers or other interest
groups on the operation of lifelong learning centres. The cooperating partners shall enter into a contract regarding these activities.

☐ Subject to the Minister’s approval, upper secondary schools may enter into partnerships with professional associations, trade unions, employers or other interest groups on the organisation of courses or educational programmes for adults. The cost of such courses shall be kept separate from other school finances and paid in full by those working with the school on the organisation of the courses, or through course fees.

☐ The Minister may issue further rules on activities carried out pursuant to this Article.

■ Article 55 Reporting

☐ [The Ministry, and the Directorate of Education by delegation, shall collect and disseminate information on schooling and the operation of schools at the upper secondary level relevant to the Ministry’s statutory monitoring role. Each upper secondary school shall report to the Ministry or to the Directorate of Education on its operation on a yearly basis, or at more frequent intervals if requested.]

☐ The Minister shall issue a Regulation containing further instructions regarding upper secondary schools’ reporting obligation, as well as regarding other systematic record-keeping by schools and their treatment of personal data, including study records.

   (1) Act No 91/2015, Article 10. (2) Regulation No 235/2012.

■ Article 56 Reports to the Althing

☐ The Minister shall every three years submit a report to the Althing on the operation of Icelandic schools at the upper secondary level.

Section X Entry into force etc.

■ Article 57 Entry into force

☐ This Act shall enter into force on 1 August 2008. …

Transitional provisions

■ I. Notwithstanding the provisions of Article 57, upper secondary schools which are in operation upon the entry into force of this Act shall comply with the provisions of Sections IV and V no later than 1 August 2011. [Upper secondary schools shall issue study programme descriptions pursuant to Article 23 no later than 1 August 2015.]

(1) Act No 71/2010, Article 5.

■ II. Upper secondary schools that come under Section III must have obtained accreditation by the Minister pursuant to Article 12 no later than 1 August 2011.

■ III. Regulations, Notices and other administrative provisions laid down pursuant to Act No 80/1996, as amended, shall remain in force, insofar as they are not in conflict with this Act, until the entry into force of new Regulations, Notices or other administrative provisions.


■ IV. School boards appointed pursuant to Article 6 of the Upper Secondary School Act, No 80/1996, shall remain in place until the end of their appointed term.

■ V. Notwithstanding the provisions of Article 45, first paragraph, item b, upper secondary schools shall retain the possibility during the 2009–2010, 2010–2011, (2011–2012, 2012–2013, (2013–2014, 2014–2015 and 2015–2016) (1) (2) school years to charge fees for materials provided to students receiving practical training and which are indispensable for their studies. The fees shall be based on the actual cost of providing the materials. However, such materials fees may not exceed the amount of ISK 50,000 for an entire school year or ISK 25,000 for one term. Fees thus collected shall be subject to financial reporting. Auditing shall be carried out according to the same rules as apply to other operations.]

[VI. Notwithstanding the provisions of Article 45, fourth paragraph, upper secondary schools may until the end of the [2015–2016]\(^{(1)}\) school year charge students a special fee in the amount of up to ISK 7,500 for each course credit within a limit not exceeding the average appropriation received by the school for each full-time student under the relevant annual Budget Act.\(^{(2)}\)


Disclaimer: This is an English translation. The original Icelandic text, as published in the Law Gazette (Stjórnartíðindi) is the authoritative text. Should there be discrepancy between this translation and the authoritative text, the latter prevails.